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For all enquiries relating to this agenda please contact
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Date: 7th July 2004

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Council Offices, Tredomen (Committee Room 1/2)** on **Wednesday, 14th July 2004** at **10.00 a.m.** to consider the matters contained in the following agenda.

Yours faithfully,

Malgwyn Davies
CHIEF EXECUTIVE

A G E N D A

1. To elect a Chair and Vice Chair.
2. To receive a brief Presentation on the Constitution and Role of the Committee (Mr Steve Delahaye – Chief Trading Standards Officer).
3. Declarations of Interest.
4. To approve and sign the following minutes:-

Minutes of the Corporate Health and Safety Committee held on 19th April 2004 (copy attached).
5. To receive and consider the following reports of the Director of the Environment:-
 - (a) Transport Issues at Tir-y-Berth;
 - (b) Health and Safety Training;
 - (c) Advice and Guidance from the Health and Safety Executive;
 - (d) Health and Safety Training for Senior Management;
 - (e) Health and Safety Executive Initiatives;
 - (f) Health and Safety Liaison Group;
 - (g) Accident Statistics;
 - (h) Action by the Enforcing Authorities.
6. To receive and consider the following reports of the Director of Education and Leisure:-
 - (a) Involvement of the Occupational Health Nurse in Accidents to Employees – Discussion Item;
 - (b) Machinery in Workshops in Comprehensive Schools.

7. To receive and consider the following reports of the Deputy Chief Executive:

- (a) Update on Occupational Health – To Follow.
- (b) Verbal Feedback From, Syniad Corporate Health and Safety Forum.

Circulation:

Councillors B.A. Barker, P.J. Bevan, M.J. Prew, G.R. Price, A.J. Pritchard, L.R. Rees and D.T. Wiltshire

Appropriate Officers

Trade Union Branch Secretaries